

Jefferson County
Finance Committee Minutes
February 14, 2008

Committee members: Buchanan, Ron (Chair)
Mode, Jim
Molinaro, John
Rogers, Pamela
Schmeling, Sharon L.

The meeting was called to order at 8:31 a.m. by Ron Buchanan. All committee members were in attendance. Also present were Dave Ehlinger, Barb Frank, Gary Petre, Phil Ristow, and Paula Sumpter.

Gary Petre certified that the meeting was in compliance with the Open Meetings Law.

The meeting minutes for February 7, 2008 have not been drafted yet, so the approval of those minutes will occur at a subsequent meeting.

Barb Frank indicated that time and work load constraints have not allowed time to develop a standard financial summary report format.

Gary Petre and Barb Frank indicated that they are responding to the Administrative and Rules/ICC Committee at an upcoming meeting regarding reassignment of the accounting and payroll functions.

Barb Frank indicated that the departments who enter payable invoices directly into JD Edwards have been e-mailed requesting how their home committee practices on invoice review. Due to year end processing, these departments have not had enough time to respond to the question.

Roland Welsch presented a brief proposal allowing the MIS Department to utilize excess employee benefits for the purchase of a Fortinet product, in effect reducing future years' licensing/maintenance costs. A motion was made by Molinaro/Rogers to allow this purchase. The motion passed 5-0.

The request for a transfer from the contingency fund for the purchase of a new voting system for the County Board was deferred until a subsequent meeting. Due to preparations for the February presidential primary as well as the April 1st election, the County Clerk's office has not had time available for this project.

Phil Ristow spoke regarding funding for the architect for the new Courthouse security entrance as requested by the Infrastructure/Veterans Committee. A motion was made by Buchanan/Mode to approve up to \$8,000 for architect fees. After discussion, the motion was withdrawn. By general consensus, the Finance Committee requested that the Infrastructure/Veterans Committee also look at the issue of how the Main Street entrance

for the Courthouse will be changed/closed along with a possible funds transfer at the February 28th meeting.

A motion was made by Rogers/Mode to approve the bills in the amount of \$511,726.65. The motion passed 5-0.

A motion was made by Molinaro/Rogers to adjourn at 10:06 a.m. The motion passed 5-0.

Respectfully submitted,

Pamela Rogers
Finance Committee Secretary
Jefferson County